



MUSICIANS INSTITUTE

COLLEGE OF CONTEMPORARY MUSIC

6752 Hollywood Blvd., Hollywood, CA 90028

Thank you for making MI your school of choice. We want to help make your financial aid experience a great one!

Be sure to have the following information available before completing the Free Online Application for Federal Student Aid (FAFSA):

- Your Social Security Number. Make sure it is correct!
- Your Driver's license if any
- Your 2016 W-2 forms and other records of money earned
- Your (and your spouse's if you are married) 2016 Federal Income Tax Return
- IRS 1040, 1040A, 1040 EZ or Foreign Tax Return
- Your parents' 2016 Federal Income Tax Return (if you are a dependent student)
- Your family's 2016 untaxed income records including; veterans benefits records, child support received and worker's compensation
- Any business and or investment property information, business and farm records, stocks, bond and any other investment records
- Your alien registration or permanent resident card (if you are not a U.S. citizen)

Filling out your 2017-2018 Application (FAFSA website)

Musicians Institute school code: 015238

1. Go to www.fafsa.ed.gov and select **PIN site**. You and your parents (if classified as a dependent student) will have to apply for a Federal Student Aid **PIN** number. Your **PIN** number will serve as an identifier and as your electronic signature.
2. Return to www.fafsa.ed.gov and click on **Start Here**, fill out the required information and click **NEXT**.
3. Select the **2012-2013 application**. You will be asked to provide your **PIN** number to continue.

Follow the steps until your application is complete. If at any point you need to leave the site and complete your application at a later time you may select **SAVE** at the bottom of the screen. You may retrieve your saved application when you log back on the site. If you provided parental information your parents must sign the application using their **PIN** number in the Dependency Status section. When you are finished select **SUBMIT** on the bottom of the screen. Make sure you get a "successfully submitted" message at the end.

Follow up (MI Financial Aid Office)

Once the application has been submitted you will be contacted by a Financial Aid Officer (FAO) with further instructions. **Please note** that your application will be processed only if you have already submitted an application to the school. If your application is selected by the Department of Education for a process called "verification", you will be asked to fill out a verification worksheet, and provide a transcript of your Federal Tax Documents. You may obtain a transcript by calling **1-800-908-9946**. Once everything is completed your FAO will e-mail you an award letter explaining any grants, student and parents loans you qualify for.

Parents Loans Pre-Approval Application Procedures

The Parent Plus Loan is available for parents of dependent undergraduate students who are enrolled in a degree program. Parents who are considering applying for this loan may initiate a credit check by completing the **Federal Direct Loan Pre-Approval Request Form** (provided). This step will help students determine their financial options early in the process.

If you need assistance completing the application or have any questions, please contact **Guillermo Noboa at (323) 860-1155**.

Revised: 06.01.17